Downloaded from <https://www.velvetjobs.com/job-descriptions/insurance-broker>

# Example of Insurance Broker Job Description

Our growing company is searching for experienced candidates for the position of insurance broker. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for insurance broker

* Applies consistent framework to analyze and optimize effectiveness of the relationship for each broker house
* Facilitates consistent execution of strategic/tactical plans between brokers, the field and home office teams
* Coordinates/negotiates the design of compensations plans, incentives and other initiatives
* Coordinates local and top-down planning processes, monitors results and develops action plans to drive desired results
* Coordinates negotiation and internal utilization of brokers tools (e.g., GRIP, Marsh Connect, Willis, etc)
* Flexible on Location of Role as long as travel requirements are met
* Build and maintain relationships with the M&A community, including financial sponsors, corporates, law firms and other advisors
* In a lead role, consult, advise and broke and Transactional Risk solutions
* Manage and take ownership of the policy and coverage negotiation process to develop enhanced and bespoke policy wordings to ensure the client’s commercial objectives are achieved
* Efficiently managing the placement and processing of Healthcare Professional Liability Insurance programmes for predominantly large USA Institutional (Hospitals) organisations

## Qualifications for insurance broker

* Must be licensed and appointed by ConnectiCare and Anthem
* Ideally, a minimum of 5 years Insurance Broking experience within general lines
* Prior experience managing a portfolio (medium to large corporate accounts)
* Possess a thorough understanding of all aspects of insurance and indemnity provisions of various forms of Construction contracts (desirable)
* Ideally, a minimum of 4-5 years broking experience within General and/or Financial and Professional lines of experience would be highly regarded
* Tier 1 FSRA compliance or further relevant broking qualifications or related studies will be highly regarded