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# Example of Instructor Pool Job Description

Our company is looking to fill the role of instructor pool. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for instructor pool

* Develop, research, review, and/or revise curriculum
* May serve as a resource for instructional staff throughout the program in specialized areas of instruction
* Represent Adult Basic Education Program and the College at conferences, state committees, and/or various types of work groups
* Establish and maintain a classroom environment conducive to student learning
* Engage in collaborative professional learning and continuing education to facilitate student achievement
* Write communications such as student contracts, letters of reference, and nomination letters for honor societies and scholarships
* Adjust learning options for individuals with special needs, physical, and/or psychological differences
* Set up/break down classrooms or other physical activity related specifically to the subject being taught
* Teach Logic, Ancient Philosophy, Medieval Philosophy, Western Religions, Islam, and Eastern Religions
* Also will teach Introduction to Philosophy, Introduction to Ethics, and World Religions

## Qualifications for instructor pool

* A valid California Community College Instructor’s Credential in Mathematics
* Motorcycle riding experience, routinely riding two-wheeled motorcycles
* Completion of TEAM OREGON Instructor Preparation Range Training and Range Apprenticeship Program prior to hire date
* First-aid certification prior to hire date
* Master’s degree in English, literature, comparative literature, or composition ORBachelor’s degree in any of the above ANDMaster’s degree in linguistics, TESL, speech, education with a specialization in reading, creative writing, or journalism ORthe equivalent
* Master’s in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication, or organizational communication OR