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# Example of Instructor Adjunct Job Description

Our growing company is hiring for an instructor adjunct. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for instructor adjunct

* Confers with Lead Instructor to maintain current knowledge of clinical demands and work expectations in the out-of-hospital setting
* Consults with the Primary Instructor to support teaching outlines and determine instructional methods for laboratory skills practice and demonstrations, individual remedial or tutorial programs
* Monitors progress of students in the educational program
* Facilitating the course objectives
* Grading assignments and exams
* Submitting final grades according to College/Department policy
* Confers with Program Director to maintain current knowledge of clinical demands and work expectations in the out-of-hospital setting
* Provide students with appropriate learning materials and expertise in assigned subject(s)
* Responsible for contributing to and maintaining an inclusive and collaborative environment
* Maintain a strong commitment to SPHHP’s ethics and values, the School’s mission and vision

## Qualifications for instructor adjunct

* Minimum 3 years applicable experience and 15 semester hours in psychology or related field is required
* This is an onsite part-time teaching position
* Must be available to teach in the evenings and possibly Saturday morning
* Evening & Saturday hours may be required
* Master's degree in the field OR Master's degree with 18 graduate hours in the field OR Master's degree with commensurate experience
* Minimum expectations are that the candidate will hold a master's degree with at least 18 graduate credits in mathematics