Downloaded from <https://www.velvetjobs.com/job-descriptions/inspection-manager>

# Example of Inspection Manager Job Description

Our growing company is looking to fill the role of inspection manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for inspection manager

* Must comply with all applicable safety and environmental policies and procedures
* Manages inspection schedule development and execution
* Calibrates inspectors’ activities, ensuring work is consistent across regions, inspectors and portfolios
* Develops and adheres to inspection schedule and inspection quality controls
* Refines project cost estimation criteria based upon past actual costs and industry data
* Ensures adherence to travel budget and expense reporting guidelines for field-based inspectors
* Responsible for compliance within standards for asset rating and inspection documentation
* When necessary, covers for inspectors on PTO or role vacancies to ensure schedule is maintained
* Coordinate and run the Gate B project kick-off meeting along with the sales representative
* Develop a detailed project plan including timelines in the form of Gantt Charts and manage activities and deliverables to these timelines

## Qualifications for inspection manager

* Hazardous Waste Storage experience, preferred
* Eyesight sufficient for computer use and paperwork
* Ability to travel by ground and air transportation throughout the world
* Hearing sufficient for extensive telephone use
* Crawling, bending, twisting, kneeling in field arena
* Oversee Sprinkler & Fire alarm Inspectors’ day-to-day tasks, recommend new hires & promotions