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# Example of Information Systems Security Analyst Job Description

Our innovative and growing company is hiring for an information systems security analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for information systems security analyst

* Coordinate with on an offshore team of business analysts, database analysts and development staff to ensure consistent delivery of executive management security reporting
* Continually improve process and integration of security systems granting the business enhanced visibility and transparency of the security posture and any action required to further secure the environment
* Provide onsite and remote assessment, mitigation and remediation support to CNIC systems
* Evaluate, and analyze risks identified in FISMA POAM and assist the program in mitigating the vulnerabilities in the efforts to reduce the risk
* Ensuring systems are functional after mitigation/remediation has been completed
* Support and monitor hardware and software IA problems pertaining to the NE
* Develop and implement access control lists on routers, firewalls, and other network device
* Ensure applicable patches including IAVAs, IAVBs, and TAs are installed for their NE
* Audit clients firewalls and intrusion detection Systems
* You must be able to document/draft/update Standard Operating Procedure documents that outline security processes, roles and responsibilities

## Qualifications for information systems security analyst

* Minimum of three years in an information systems senior security analyst role for a large, publicly traded organization
* Experience must include developing functional requirements for ADP systems
* Active security clearance at a minimum of secret level or higher
* May be required to meet requirements of 8570.01M
* Security+ or another IAM-I certification
* RMF Transition Experience