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# Example of Information Security Risk Manager Job Description

Our innovative and growing company is searching for experienced candidates for the position of information security risk manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for information security risk manager

* Support the development of business unit scorecards to report compliance and risk metrics to drive change
* Tracking and reporting on key information security priorities such as compliance of applications to the information security policy, patching of applications and critical supporting infrastructure, and vulnerability management
* Conduct risk reviews of business and technology initiated projects helping to drive adoption of application and infrastructure security control and best practises
* Conduct risk reviews of 3rd party systems and applications to assess the standard and proprietary application security controls used by the application
* Investigate, coordinate and address information security incidents
* Drive China participation in global and regional Information Security programs and activities including
* Manages the security awareness program, ensuring that all employees and contractors understand the bank’s information security program and policies
* Report on the health of the IT SOX program through coordinating the annual SOX certification, generating quarterly metrics, identifying trends in gaps, and implementing tools to perform these activities
* Maintain and implement the processes for the enterprise IT audit calendar and IT audit issue tracker, including implementing any tools to support these activities
* Maintain the SOX application inventory, including annual verification, quarterly reconciliation, approvals of inventory flag changes in CMDB, and coordination of position paper submissions

## Qualifications for information security risk manager

* Knowledge of operating systems (UNIX/Linux, Windows), of database management systems (Oracle, SQL Server, Sybase, ) or telecommunications (router, hub, firewall)
* Possesses or has the intention to complete the training leading to the acquisition of the CISSP designation
* Maintain excellent interpersonal relations and demonstrate an ability to work effectively as part of a team
* Show large amount of autonomy
* Possess a great sense of client service and exceed clients' expectations while remaining committed to the firm's objectives and vision
* Systematically analyse and identify problems in order to determine the causes and propose solutions