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# Example of Information Designer Job Description

Our innovative and growing company is searching for experienced candidates for the position of information designer. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for information designer

* Create detailed design specifications including redline specifications and sticker sheets
* Output and organize files into a consistent structure for development handoff
* Collaborate regularly with developers, PMs, and QA to ensure products are built to design specifications
* Know the inventory of the sites/repositories in their area of responsibility
* Learn a number of IM tools and technologies
* Implement solutions with content providers, web developers, and other consultants
* Write, and edit web site content to maximize ease of use and benefit to the organization
* Work with content owners and SMEs to implement new and maintain existing intranet content
* Run intranet site usability tests
* Sustain site content effectiveness through solid change management processes

## Qualifications for information designer

* Experience building interactive prototypes with HTML 5, CSS, and JavaScript
* Ability to work quickly and efficiently to understand client and user needs, manage competing priorities, and be fully engaged in in-person collaboration
* Ability to manage and deliver at all stages of the UX process (user interviews > wireframes > visual/design prototype > AB testing)
* Comfortable in working in highly agile team
* Experience in working with subject matter experts (SMEs) and source material to determine documentation needs (such as a reference guide, online help, job aid)
* Advanced skill level of using Adobe Creative Suite software to include Photoshop, Illustrator and InDesign