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# Example of Information Assurance Manager Job Description

Our company is growing rapidly and is looking to fill the role of information assurance manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for information assurance manager

* Leading and owning oversight of specific cybersecurity framework development, resilience maturity model development, business process analysis and collaborating with teammates on larger initiatives
* Partners with internal and cross-functional teams, projects, and business customers to document current state process, identify opportunities to improve resilience and assist with moving teams towards ISRM goals
* Participates in the analysis, design, implementation, validation and maintenance of ISRM Cybersecurity Resilience and Strategy program documentation and procedures in alignment with best practices
* Designing and producing prototypes for Key Performance Indicators (KPIs) and other operational resilience measures of efficiency and effectiveness
* Partners with teams across the ISRM organization to help support Cybersecurity Resilience and controls
* Supports cybersecurity resilience optimization projects designed to improve resilience, quality, reduce errors and design a resilience maturity model in support of ISRM projects and services
* Supports and responds to various regulator and audit requests..- Evangelizes, drive and document the adoption of new policies, processes, and technologies in pursuit of improved resilience..- Educates key stakeholders on resiliency best practices
* Consult on highly confidential new relationships
* Provide subject matter expertise in support of contract negotiations related to the information protection and business continuity control and technical support services requirements
* Conduct assessments of critical third parties’ controls (some travel required)

## Qualifications for information assurance manager

* Knowledge of information security management frameworks, such as ISO 27001, ITIL, COBIT and NIST
* 5 + years experience with leading direct and cross functional team members
* Professional security management certification, such as a Certified Information Systems Security Professional (CISSP), Certified Information Security Manager (CISM) or other similar credentials
* Collaborate, develop and support the systems and tools to manage information security risk
* Prior experience performing IT general controls and application control reviews preferred
* Prior experience performing SAS70 (now SOC) engagements highly desired