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# Example of Information Architect Job Description

Our company is searching for experienced candidates for the position of information architect. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for information architect

* Lead enterprise information architecture discussions around needs and align with the goals of the Agency
* Prepare data models
* Define the process for capturing enterprise data models (EDM), enterprise process models "EPMs), and the data flows to inform data architecture decisions across the Agency
* Lead the Agency in enterprise information discussions and strategies as they relate to data management – quality, security
* Support the process to define the meaning and attributes of the canonical information entities across functions
* Good understanding of Enterprise Architecture Frameworks
* Experience with Information Architecture concepts
* Data Portfolio Management and Metrics – Collaborate with Information Architect and Data Modeler communities to maintain an evergreen and transparent Data Store Inventory and metadata content, including metrics and quality reporting
* Data Rationalization – Execute prioritized tranches of activities to eliminate obsolete, diminished-value, redundant or over-retained data while improving lifecycle management around record retention and optimizing storage costs
* Information Architecture Strategy – Participate in iterative releases of the CCB Information Architecture Strategy driving transparency into expected behaviors and consistency in practices, resulting in improved cost, control and traceability of data across CCB

## Qualifications for information architect

* Exceptional design skills and attention to detail is a must
* Relevant work experience, or several major technology implementation projects
* Awareness of full end-to-end business process, through Middle Office and Back Office
* Knowledge of Data Management principles and applying these to development process
* Detailed knowledge of FIX protocol would be beneficial
* Hands on experience with UML tools such as MagicDraw