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# Example of Information Architect Job Description

Our growing company is searching for experienced candidates for the position of information architect. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for information architect

* Own the Global Equities Technology data management and tooling strategy
* Drive knowledge and acceptance of data management techniques using pragmatic deliveries
* Own the high level Equities logical domain model
* Oversight of Equities data dictionary and integration with firms metadata repository
* Ownership of Equities FIX governance
* Oversight of tooling including automatically generated libraries used in system integration
* Influence QA practices around data changes in releases
* Mentor AD teams on use of firm’s data management tools
* Enforce IT controls - security and personally identifiable information (PII)
* Leads training and technical forums, serves as both a formal and informal mentor, and executes other initiatives designed to share knowledge across Security Platforms and/or Technology teams

## Qualifications for information architect

* Demonstrated ability to simplify complex requirements and organize information into meaningful interactive experiences
* Ability to develop information architecture for transactional, informational and marketing websites and applications
* Must possess demonstrated effective presentation skills
* Must be collaborative and flexible with willingness to adjust copy based on web analytics, user-testing and stakeholder feedback
* Demonstrated proficiency in a variety of tools including Axure and MS Office Suite and familiarity with HTML
* Demonstrates aptitude to learn and effectively apply knowledge of Communications practices, processes, programs and technology