Downloaded from <https://www.velvetjobs.com/job-descriptions/incentive-analyst>

# Example of Incentive Analyst Job Description

Our company is looking for an incentive analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for incentive analyst

* Supporting the GI&C organization with the adoption of new trends and tools in reporting
* Acting as an independent professional on reporting items
* Providing support to WW SMEs reporting requirements
* Supporting audit requests & BC review requests
* Providing ad-hoc education on reporting related items
* Identifying trouble-shoot and update requirements of existing reporting tools
* Absolute Plan budget, forecasting, accrual and Achievement reporting
* 100% club budget, forecasting and reporting
* Create excel models to determine contractual commitments per the terms of the contract, ensuring that all obligations have been accurately addressed
* Review on-going contract performance and update future performance /amortization schedules, as needed

## Qualifications for incentive analyst

* Moderate knowledge of application software, hardware, PC's, LAN's and WAN's
* Moderate knowledge of business systems architecture
* Moderate knowledge of programming concepts, documentation and interface requirements
* Moderate knowledge of systems administration associated with systems hardware and software
* Moderate knowledge of applications development methodologies
* Moderate knowledge of SDLC/Project management methodologies