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# Example of Implementation Manager Job Description

Our growing company is looking to fill the role of implementation manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for implementation manager

* Identify and manage project stakeholders and impacts on existing services or products to ensure projects do not create any avoidable disruption to business operations or service delivery
* Managing external audits for ISO business standards
* Managing and supporting other related business improvement projects as required by the division, including those identified by internal audits or key stakeholders
* Training and supervision of other members of staff as required in relation to implementing external business standards
* Reviewing, maintaining and developing procedures, policies and documentation in relation to external business standards
* Provision of appropriate management information to the Head of Audit and Quality, Director of BIR and other senior management as required
* Participate in, and lead when appropriate, cross-departmental monitoring and project activity
* Set client expectations and influence decisions and behaviors by combining disciplined use of the project managers toolkit
* Tracks, measures and reports on the status of the project
* Set internal business partners expectations, and influence decisions and behaviors by combining disciplined use of the project managers toolkit

## Qualifications for implementation manager

* Hands on experience with Industry best practices such as ISO27k, SOX, ITIL
* Must have the highest level of integrity and willingness to work hard
* 8+ years of Project or Program Management experience with a proven track record of delivering projects on time and budget
* Full platform/Software development life cycle experience in IT disciplines
* Specific experience with at least one third-party system and development/delivery of multiple large-scale initiatives
* Experience with structured project methodologies required