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# Example of Hygiene Manager Job Description

Our company is looking for a hygiene manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for hygiene manager

* Advising Category Team(s) and the business of competitor threats
* Identifying technical solutions in response to such threats
* Run the Back of House Department efficiently while adhering to high level of hygiene and cleanliness standards
* Conduct statutory inspections and audits of premises to ensure compliance with food safety
* Ensure that all food is handled, prepared, stored and transported as per the hygiene standards
* Responsible for internal food safety and hygiene audits for leased and hotel outlets supplier audits
* Lead the Bournville GMP internal audit programme
* Build Effective Teams— Creates strong morale and spirit in his/her team
* Ethics and Values—Adheres to an appropriate and effective set of core values and beliefs during both good and bad times
* Managing Vision and Purpose—Optimistic

## Qualifications for hygiene manager

* Experience managing internal & external audits and good working knowledge of EPA, OSHA, TDG/DOT, & NFPA
* Purchasing experience and knowledge of purchasing practices and procedures
* Project management experience, and experience with competitive bidding and contractor supervision
* Experience with facility planning and assembly process optimization, Computer Maintenance Management Systems (CMMS) and developing economic justification for capital investment proposals
* Knowledge of building design, ADA requirements, fire, life safety and all relevant codes
* Excellent verbal & written communication, leadership & training skills