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# Example of HR Lead Job Description

Our innovative and growing company is searching for experienced candidates for the position of HR lead. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for HR lead

* Focus on identification, selection, and retention of best-in-class talent to ensure a dynamic pipeline of talent
* Serve as an employee advocate within the ambit of applicable labor laws, SBI Card policy, business needs
* The functional designs related to the requirements that will use PS HCM as the solution
* Adhoc HR Field Administration work (filing, copy, scanning)
* Create cultural discipline to ensure global deployment of core processes and program across the country
* Workforce planning , SG&A and Headcount management to optimize efficiency, drive the talent agenda, Performance & Development, Organizational development structures and strategies to improve individual and organizational performance & Credo Action plans, Implements effective strategies to enable the organization to thrive through periods of change, acquisition, internal growth, restructurings
* Complete all HCC Audit MAP actions within deadlines, support the successful execution and meet all applicable Compliance
* Support country project work as identified by the local HR services lead in order to develop the share services operation in line with the global shared services vision
* In collaboration with the regional and the global teams, develop and implement a communication and training strategy for your Country
* Ensure appropriate updating the HR Portal in line with changes or enhancements (Knowledge database for Country HR policies, programs and process)

## Qualifications for HR lead

* Strong conflict resolution skills & ability to work independently
* Evaluative judgement and analytical skills required
* Leadership experience in HR or other supervisory experience
* Proficiency and deep expertise in all aspects of HR Process and process delivery
* Critical ability to deal with high level of ambiguity and large-scale change
* Result oriented and demonstrated influence and leadership skills