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# Example of HR Director Job Description

Our company is growing rapidly and is looking for a HR director. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for HR director

* Address and resolve senior level employee relations issues
* Drive positive employee relations to provide an optimal work environment for all employees
* Works closely with HR clients to design and implement enterprise-level HR strategies and campaigns to increase awareness of the employee value proposition and support greater employee engagement
* Conduct market-competitiveness reviews and make recommendations for new and revised benefit plans outside of the US
* Advise and consult on individual benefit questions and issues with global employees
* Manage a portfolio of moderate to complex projects and change initiatives
* Develops an integrated plan that includes project deliverables, strategic alignment, cost management, enterprise-wide impacts, milestones, risks, assumptions, constraints, change management and overall programme investment
* Collaborates cross-functionally with Centers of Expertise, HR business partners, Information Technology partners, suppliers, vendors, and other teams to ensure successful execution and teamwork
* Ensures all project workstreams working to deliver the programmes understand and work toward accomplishing the goals and objectives
* Analyzes and evaluates project interdependencies and their impacts to the programme

## Qualifications for HR director

* In-depth knowledge of employment law and HR practices (Republic of Ireland) with a solid track record in managing / advising on complex / sensitive legal issues considering the impact of new legislation and devising new HR policies and procedures
* Partner with internal groups on cross-functional projects, and sync practices across teams to maximize efficiency
* Invite and promote constructive and ongoing feedback
* Knowledge of safety requirements and training
* Knowledge of production benefits landscape, including competitive offerings and requirements
* A collaborative leadership style with the ability to influence others into action and to think creatively about solutions