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# Example of Hospital Pharmacy Technician Job Description

Our innovative and growing company is searching for experienced candidates for the position of hospital pharmacy technician. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for hospital pharmacy technician

* Current Texas State Board of Pharmacy Technician registration without conditions
* Lift and carry light loads (up to 40 lbs) stooping and kneeling frequently
* Picks up medication orders and delivers medications to patient care areas on a routine and emergency basis
* Accurately interprets and enters medication orders into the pharmacy computer system
* Determines quantities needed to fill prescriptions and prepares prescription medications for dispensing following established policy and procedure
* Aseptically compounds and labels intravenous solutions according to prescription formula or instructions
* Fills unit dose cassettes with appropriate medications
* Generates appropriate computer reports in a timely fashion
* Maintains accurate and up-to-date admission, discharge, and transfer information
* Exchanges unit dose cassettes in patient care areas

## Qualifications for hospital pharmacy technician

* Surgical experience highly preferred
* Graduate of a recognized Pharmacy Technician Training Program
* Two (2) years experience as a Pharmacy Technician in a hospital pharmacy with a computerized system, preferred
* IV Certification is needed
* The Medication History Technician will work primarily in the Emergency Department but also in Surgery, Pre-admission testing, inpatient nursing units and other patient care areas
* The basic function will be to obtain accurate home medication histories by chart review, patient interview and phone calls to retail pharmacies and physician offices