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# Example of Hospital Pharmacy Technician Job Description

Our company is growing rapidly and is hiring for a hospital pharmacy technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for hospital pharmacy technician

* Labels containers of drugs according to department specification, either manually or mechanically
* Assists in clean air room, using sterile technique in filling and labeling injectable prescriptions, where required
* Assists in preparation and/or labeling of IV additives
* Fills medication orders in inpatient area
* Responsible for extemporaneous medication packaging, as required
* Prepares IV admixtures including but not limited to chemotherapeutic medications and Total Parenteral Nutrtion (TPN)
* Prepares and packages medications for delivery to automated dispensing system and/or designated medication areas using manual or automated packaging methods
* Accurately fills automated dispensing machines
* Assists in receiving wholesales orders for placement into pharmacy inventory
* Flexibility in scheduling availability

## Qualifications for hospital pharmacy technician

* Current Certified Pharmacy Technician (CPhT), required
* Minimum of two (2) years experience as a Pharmacy Technician in a hospital pharmacy with a computerized system, preferred
* Ability to learn computerized hospital pharmacy system
* National pharmacy technician certification (PTCB) preferred
* Previous hospital work experience preferred
* Current California Registered Technician license