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# Example of Hospice Chaplain Job Description

Our innovative and growing company is hiring for a hospice chaplain. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for hospice chaplain

* Provide direct spiritual care to patients/families/caregivers
* Serve as a liaison and support to community chaplains and spiritual counselors and documents direct services and on-going communication
* Document clinical records of spiritual care services utilization and related activities for quality assurance, program development, and policy and procedure review and revision
* Serve as a member of the Interdisciplinary Group, providing consultation, education, and support on spiritual care
* Attend patient care conferences
* Recruit community chaplains, spiritual counselors, and spiritual care volunteers adequate to meet patient/family/caregiver needs by developing community contacts and offering education through congregations about hospice care
* Assist in planning annual memorial services to meet the needs of personnel, volunteers, and community clergy/spiritual counselors working with the hospice team
* Assist in supervision of spiritual care volunteers when assigned to patient/families/caregivers
* Provide support to family members in the period of bereavement in coordination with other team members
* Assist in reviewing chaplain programs/services, at least annually, to assure spiritual objectives are being met, and make recommendations accordingly

## Qualifications for hospice chaplain

* Provide for funeral or memorial services for patients as requested
* Providing education and ethical consultation for patients, family, staff and volunteers
* As a Chaplain, you will most likely be assigned to service with specific service lines, however, may be temporarily assigned or reassigned at management's discretion
* Must be certified by one of the above certifying bodies within three years of employment if not currently certified
* Current knowledge of the theological, medical-moral issues which supports the teaching of the Roman Catholic Church
* Provide pastoral care to hospice patients, families, and staff as needed to support the end of life journey and staff associated professional support