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# Example of HGV Driver Job Description

Our innovative and growing company is hiring for a HGV driver. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for HGV driver

* You will need to be prepared to undergo airport style searches when entering and leaving our premises and be comfortable working within a secure and confined environment
* Ensuring all cash and credit card transactions are accounted for and that all transactions are processed in line with Blueprint and company procedures
* Completing forms to indicate damage on car, and specify accident related damage and highlight old damage, take digital photographs – gain signature from customer
* Highlighting any defects identified during loading/unloading of vehicles or as identified at the hand over of the vehicle to the customer and bring to the attention of the Senior Repair Controller
* Ensuring all jobs are referenced and filed on completion of job
* Supporting team members in the allocation of work and in meeting targets
* Liaising with Customer Service Team Leader regarding the allocation of jobs
* Carrying out checks on courtesy cars and completing necessary paperwork
* Unload, load, sort in accordance to the transport schedule
* Ensure safety is of the utmost priority

## Qualifications for HGV driver

* No more than 6 points on licence
* Good working knowledge of working time and tachograph regulations
* An excellent attendance record in previous role
* You must have a full driving licence C entitlement
* No more than 6 points on your licence
* You must be physically fit (you might be required to deliver furniture to a 3rd floor flat)