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# Example of Hedge Fund Accountant Job Description

Our innovative and growing company is hiring for a hedge fund accountant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for hedge fund accountant

* Broker disclosure update based on NAV packs/allocations from admin
* Wires process
* Custody reconciliations
* Dividends reconciliations
* Assist with requests from admin/marketing
* Daily supervision of fund accountants
* Issuing Profit & Loss reports on a daily basis
* Training the Fund Accounting staff
* Work with Managing Director and the investment team to ensure proper accounting and reporting of all transactions
* Review financial statements from operating companies

## Qualifications for hedge fund accountant

* Accountancy degree or post graduate qualification (CPA etc)
* The ideal candidate will have experience with Hedge Fund Audits
* Should have or be working on a CPA
* Bachelor's / Master's degree in a finance/accounting related discipline
* Accounting experience in managing private equity, hedge funds or similar types of alternative products is preferred, however, not required
* 3+ years of public accounting tax servicing hedge funds or related investment vehicles