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# Example of Health Safety Specialist Job Description

Our innovative and growing company is looking for a health safety specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for health safety specialist

* Conducts regular EHS inspections (hazardous waste cages, satellite accumulation areas, first aid kits, blood borne pathogens kits, machine guarding) to ensure compliance with federal, state and local environmental regulations
* Maintains a variety of records and documents, onsite and archived, for OSHA and other compliance purposes
* Assists with a broad range of environmental health and safety programs (IIPP, Confined Space, In Use on Road, ) to stay in compliance with associated regulations (CAL/OHSA, FED OSHA, SCAQMD, CARB, DOT, NFPA70E)
* Assists with permitting, monitoring, and reporting in compliance with local and federal agencies both onsite and off-site locations
* Monitor safety, quality, cost, and schedule of contractors
* Prepare passes and work permits
* Audit Contractor Job Safety Analyses (JSAs) / Task Risk Analyses (TRAs)
* Verify receipt of service
* Assist in approving contractor time sheets, material tickets, documentation for ROS
* Maintain and issue daily reports of work

## Qualifications for health safety specialist

* Auditor qualifications with experience in auditing Health and Safety standards
* OSHA Certification and training a plus
* Applicant must have ability to work individually, in a team setting
* Maintaining up to date knowledge of developments in H&S
* HSE experience gained within a construction environment
* Undergraduate degree in safety, industrial hygiene or related discipline preferred