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# Example of Health Insurance Agent Job Description

Our growing company is searching for experienced candidates for the position of health insurance agent. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for health insurance agent

* Provide optimal caller experience by effectively utilizing all resources to ensure single call resolution
* Maintain our high standard of professionalism and conduct
* Acquire caller and enrollment related information and input all information into multiple tools while multi-tasking with accuracy
* Take inbound calls from prospective customers and explain features and advantages of medical plans to promote application for insurance
* Follow a call plan focused on sales and compliance
* Be Willing to accept and implement feedback to improve sales performance
* Adhere to all position-specific administrative policies, including but not limited to confidentiality, non-disclosure, and program-specific material usage
* Handle and carefully responde to all inbound and outbound customer inquires
* Interact with customers, clients, insurance carriers and internal sources to provide coverage information
* Evaluate client needs and research to answer inquiries and make appropriate coverage recommendations

## Qualifications for health insurance agent

* Demonstrates persuasion and negotiation skills
* Health and/or Life Insurance License in VA and experience in an inside sales operations
* Thrive in a sales driven environment
* The ability to handle multiple tasks simultaneously, including offline or special project work
* Flexibility to work additional hours, if needed
* Comfort with desktop computer system