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# Example of Health Education Job Description

Our growing company is searching for experienced candidates for the position of health education. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for health education

* Keeps abreast of all company policies/procedures
* Be responsible for hiring, developing, and coaching online faculty
* Work with and oversee 70-100 faculty via phone, skype, and email
* Ensure the curriculum for your assigned program is contemporary and meets the needs of the students
* Assist the Dean in planning, development, and delivery of the curriculum, teaching portfolio, and other operational procedure
* Coach faculty on best practices for an Online environment
* Perform evaluative classroom observations, discussions, and assist the faculty in creating developmental plans
* Review course paperwork for quality assurance purposes and accuracy of information
* Participates in appropriate educational committee (e.g., Patient Education Material Committee, Patient Education Activities Committee)
* Assists with organizing various health programs, lectures, workshops, community seminars, health fairs

## Qualifications for health education

* Bachelor’s degree or the equivalent in Nursing
* Minimum of six years clinical experience in area of specialty
* Minimum of two years experience in clinical management and operations
* Manual dexterity sufficient to perform computer functions and above duties
* Washington State Registered Nurse license preferred
* Supervisory practices and procedures