Downloaded from <https://www.velvetjobs.com/job-descriptions/health-advisor>

# Example of Health Advisor Job Description

Our company is growing rapidly and is looking for a health advisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for health advisor

* Evaluate the correct implementation of legislation and in case required, stop the execution of work
* Superintend compliance with Health & Safety law and company directives and policies and set up all internal documentation and external documentation towards government
* Environmental compliancy and where required documentation towards government
* You set up the agenda of the CPBW and drive the meeting with union delegates
* Have a proven track record of clinical management in the absence of senior colleagues
* Have experience of case management
* Working to department targe
* Act as primary health profession advisor for the majority (150-200) of students, post-baccalaureates, and alumni pursuing a health profession program
* Manage prospective and interested student contacts referrals from Admissions, Career Development, and University faculty and staff
* Assist in development and writing of committee letters

## Qualifications for health advisor

* Able to deliver presentations at a range of organizational levels
* Target orientated and self-motivated - able to work under minimum supervision
* Recognised professional relevant qualification in health and safety
* Master’s degree from accredited institution in a field of natural sciences, including biology, chemistry, biochemistry, physics or neuroscience, or clinical or other relevant discipline (psychology, ethics)
* I have previously worked in a contact center or within customer service – and I loved it
* My communicative skills are second to none