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# Example of Head Production Job Description

Our company is growing rapidly and is hiring for a head production. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for head production

* Responsible for global production planning across all Black & White clients, globally
* Lead the team of video producers
* Partner closely with video creatives to manage and scale the global team
* Implement resource management and tracking methods
* Build and own relationships with development studios, finance, marketing and cross-functional teams
* Hire and develop a team of video editors and motion designers
* Plan and budget for studio and equipment purchases
* Identify and develop creative resources, staffing and opportunities for employee development
* Produce weekly and monthly project update reports for senior management and clients
* Partner with business leaders across IT and other business units, both locally and globally

## Qualifications for head production

* Must be a demonstrated business innovator
* Must be willing to make key strategic decisions, communicate the thinking behind those decisions and then drive the adoption throughout our worldwide facilities
* Able to motivate peers the ability to manage expectations and escalate challenges to upper management in a productive and constructive manner
* Manage all organisational aspects of The Space’s creative commissioning processes
* Implement an efficient and accessible online process for The Space’s commissioning rounds
* Manage the systems needed to run The Space’s creative development and ‘green-light’ approval process