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# Example of Group Reporting Manager Job Description

Our innovative and growing company is looking to fill the role of group reporting manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for group reporting manager

* Ownership of the Group’s monthly reporting process resulting in the delivery of key finance deliverables – Monthly Board Finance Report (“Greenbook”)
* Group Budget process management
* Financial management of European central Finance entities, including single billing entity and associated recharges
* Line management of assistant controller
* Manage, review and preparation of GST returns involving analyses of transactions, industry trends and underlying GST data
* Resolution and management of Indirect taxes related accounting and reporting matters
* Review and preparation of documentation to support GST apportionment methodologies
* Review reconciliation of indirect taxes accounts and balances for the purposes of statutory reporting
* Assisting in ongoing indirect taxes and accounting focused prudential reviews for Australian and overseas businesses
* Project work in response to legislative changes, business restructures and system changes

## Qualifications for group reporting manager

* Able to build and maintain excellent relationships with key stakeholders
* Possesses very strong Reporting and analytic skills with extensive understanding of advanced concepts and practices
* Able to synthesize large amounts of data/information and distill them into core themes
* Strong writer with ability to develop presentations with clear storyline and present information in a compelling manner
* Anticipates and thinks ahead to next steps in a project or task
* Motivated self-starter with high level of accountability and positive can do attitude