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# Example of Golf Attendant Job Description

Our growing company is searching for experienced candidates for the position of golf attendant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for golf attendant

* Transports guests and sales representatives to and from areas throughout the property
* Ensures all safety and compliance policies are met through following all established procedures
* Assists with other duties as necessary
* Maintains raven standards
* Parking carts accordingly
* Ensures guest service
* Welcoming guests and informing of who they will come into contact with next cleaning clubs before and after round, then storing or loading clubs in car
* Be proactive in meeting and exceeding guest's expectations, responding decisively to resolve challenges
* Ensures team play
* Participating in the spontaneous recognition of fellow team members

## Qualifications for golf attendant

* Strong written and verbal communications skills with the ability to interact with all levels of team members and guests in an attentive and service oriented manner
* Must be able to lift up to 50 pounds and work in outdoor weather conditions
* You can be trusted to maintain confidentiality of all proprietary Company information and sensitive employee matters, except as expressly authorized by the Company
* You are comfortable working in both indoor and outdoor environments with frequent exposure to extreme hot or cold temperatures and humidity
* Strive to be the best
* Maintaining effective communication between all staff members in regards to course operations and human resource issues