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# Example of Golf Attendant Job Description

Our innovative and growing company is hiring for a golf attendant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for golf attendant

* Helps keep all working areas attractive, neat, and clean
* Follows procedures for proper opening and closing of the cart and range operations
* Maintains inventory of supplies necessary for day to day operations and notifies supervisor when additional supply is required
* Mows greens, tees, aprons, approaches to greens, and other areas not accessible with gang mowers
* Sets tee markers and cups on greens daily
* Returns all equipment to the designated location at the maintenance facility
* Marks the course for cart control weekly
* Helps in project work
* Installs forms and lays walks and paths using gravel and asphalt mixes
* Operates mowers, dump trucks, and other light equipment

## Qualifications for golf attendant

* Flexible availability including days, nights, weekends, holidays, and overtime as needed
* Knowledge of the proper operation of hand and power tools, spray equipment, and gardening/mowing equipment
* Computer skills and POS knowledge
* Ability to work successfully in a highly team-oriented atmosphere
* Must be able to work a rotating schedule including weekends, holidays, AM/PM Shifts
* Manage all cash transactions