Downloaded from <https://www.velvetjobs.com/job-descriptions/global-talent-acquisition>

# Example of Global Talent Acquisition Job Description

Our innovative and growing company is searching for experienced candidates for the position of global talent acquisition. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for global talent acquisition

* Defining and executing the overall recruiting technology strategy, roadmap and landscape with ETA Management (Taleo, Avature (CS), OneHRIS, Milch & Zucker, eQuest, LinkedIn, Publicitas)
* Partnering with ETA internal service providers, HRIT and HR Service Center (HRSC), to ensure effective collaboration and service delivery
* Continually assessing the Taleo recruiting system to ensure optimal usage for enhanced delivery
* Dedicated focus on operational risk management and ensuring systems are fully compliant to CS standards
* Supporting the operational governance and adherence to service levels (SLAs) of our external service providers (RPOs)
* Defining technology budget requirements and monitoring budget consumption with HRIT Services
* Acting as project manager for Taleo system upgrades and enhancements
* Liaising with system providers and HRIT Services (Tier 3) for escalation of critical issues and required updates
* Setting expectations on required HRSC services and service level
* Delivering training on systems as required and ensuring that the ETA systems team members are able to also deliver training on all systems

## Qualifications for global talent acquisition

* Demonstrated capability to create and foster a collaborative work environment within your team, within HR and across all functions
* Influences people across functions and the company to accelerate business results and operational excellence
* Success at managing in a dynamic, matrixed culture including proactively taking action for the good of the business
* Works effectively under pressure and in ambiguous situations
* You love to be hands on with your work – admit it!
* Ability to travel for conferences, special events