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# Example of Global Markets Operations Job Description

Our growing company is looking to fill the role of global markets operations. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for global markets operations

* Ensure relationships are established and managed with support and business partners (operations, technology, support, business, finance, compliance, legal)
* In charge of supervising the team
* Training and development of staff, providing direct feedback / coaching using the skills matrix
* Ensure the team is aligned with internal policies & comply with all compliance and regulatory requirements
* In charge of monitoring new business initiatives and/or contribute to them
* Handle the issues and queries relating to the day to day work, communicating with other relevant departments incl
* Escalate issues as required and appropriate
* Effective communication with external clients
* Collaborating with the manager, participate in projects that further improve on current procedures
* Reconcile monthly RCM and VRC MAP and Reserves during EOM process

## Qualifications for global markets operations

* Experience as a manager is a must
* Solid PC Skills (MS Office, the ability to program in VBA will be an advantage)
* Good English communication skills (written & spoken)
* The successful candidate will also ideally be able to speak Japanese
* Above 2 Years working experience in related banking and finance fields
* Postgraduates and professional qualifications preferred