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# Example of Global HR Job Description

Our company is looking to fill the role of global HR. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for global HR

* Lead the vendor management program globally across the People Organization
* Implement and manage a global vendor management program across the People Organization in conjunction with established requirements of the Global Vendor Management Team
* Communicate, educate and enforce a common and consistent approach to vendor management within People Organization
* Understand all relevant internal policies and external regulatory requirements to ensure the vendors are meeting the requirements
* Establish close working relationships with key business and corporate partners
* Ensure visibility to leadership of all People Organization vendors

## Qualifications for global HR

* Good knowledge of Japanese Labor Standard and Japanese Law Regulations
* Experience in administration of payroll calculation and social insurance
* MBA in HR is preferred
* Drive transforming activity after acquisition
* Fluent Japanese and English speaker- eligible enough to be a global partner
* 2-6 years HR experience in performance management and talent development with a track record of success in implementing/executing talent development program