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# Example of Global Communications Job Description

Our company is looking to fill the role of global communications. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for global communications

* When needed, partner with business and regional corporate affairs and marketing teams on the development and execution of product communications plans for priority audiences
* Act as team liaison with Finance
* Provide ongoing administrative team support as needed
* Maintain team shared drive folders.Manage logistics and execution for special projects for the CEO, such as video communications and key internal speaking engagements/events
* Maintain team shared drive folders
* Creation of a comprehensive global UC architecture, leveraging Cisco and other Partner resources
* Own the architectural specifications for the entire ecosystem of UC products and services- hardware, software, licensing, engineering, and integration into BCG infrastructure vis-à-vis communications team members
* Develop and execute strategic communication plans that support and enable the company's people and culture strategies
* Counsels HR and WW Communications leadership on strategies for communication within the organization
* Provide narrative guidance regarding change-management, enterprise strategy rollouts, company milestones, operating model and/ or organization structure changes

## Qualifications for global communications

* Experience managing PR/comms within a Global or Regional Hub function
* Engaging and motivating others
* Poised, professional, proactive and positive attitude
* Post-graduate or professional degrees preferred
* Must have strong communications experience and results working in a global organization
* You see the business needs before those of the communications team or your own