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# Example of General Mechanic Job Description

Our company is looking for a general mechanic. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for general mechanic

* Wire and repair appliances including replacing motors, circuits, and timers
* Computer and telecommunications cable installation and maintenance
* Ability to read circuit diagrams, architectural blueprints and generator and motor control diagrams
* Visually inspects and tests pumps, valves, filters, housing, HVAC systems, electrical components, labeling equipment, boxing equipment, conveyors and associated drives and safety equipment on a periodic basis
* Performs plant maintenance procedures for all plant equipment and administers those procedures
* Assembles and repairs gauges, valves and related equipment
* Repairs office equipment and sets up conference rooms
* Possesses knowledge of and follows all company safety rules and regulations
* Must be willing to work a 7 day (including weekends) rotating 8, 10, or 12 hour shift schedule
* Executes all tasks necessary as assigned to support plant operations

## Qualifications for general mechanic

* Develops and follows P.M
* Lays out, assembles, repair and replace gauges, valves and related equipment
* Welding (Tig, Mig, Stick, gas) as needed
* Must have demonstrated human relations ability to show teamwork and resolving problems together
* Perform plumbing repair and maintenance of public restrooms, labs, kitchens
* Formal LUH-72 / EC145 School Training strongly preferred