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# Example of General Maintenance Mechanic Job Description

Our company is growing rapidly and is looking for a general maintenance mechanic. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for general maintenance mechanic

* Dismantle, repair, make adjustments to, overhaul, erect, install, assemble, fabricate and service mechanical equipment and process piping equipment throughout the plant
* When necessary can perform specialized skills related to machinist/assembly repairs
* Perform basic root cause failure analysis (RCFA) on equipment and use reporting systems to record information
* First response to elevator trouble calls and perform basic troubleshooting of elevator door problems
* Repairs and replaces faucets, sinks, showers, urinals, toilets, pumps, valves, water lines and unclogs sanitary drains
* Repairs, install, replaces, and tests electrical circuits, panels, and fixtures using hand tools and electrical testing equipment
* Repairs and replaces window screens, window balancers, peep holes, and ceiling tiles
* Retrieves lost articles on the roof or in the elevator shafts, sink drains, and commodes
* All duties necessary to keep the physical structure in good repair
* All duties to keep hospital equipment in good repair

## Qualifications for general maintenance mechanic

* Strong preference for candidates with additional language skills in German, French, Spanish, Arabic, Japanese, Korean or Chines
* Demonstrated knowledge of furniture installation, repair and warranty work
* Four years of experience maintaining, repairing, and fabricating parts for machinery, tools, and equipment such as automobiles, trucks, hydraulic systems, lift trucks
* Completion of an approved Mechanical Maintenance Apprenticeship Program
* Working experience in process industrial mechanical maintenance is preferred
* Minimum four (2) years experience working in an industrial environment