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# Example of Freight Job Description

Our growing company is hiring for a freight. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for freight

* Freight Specialist is Full Time, Non-­Exempt 40 hours per week non supervisor position
* Will work closely with Movement and Freight operation section
* Will access multiple data bases to monitor, track and verify incoming and outgoing shipments
* Coordinates with Transportation Service Providers (TSP) on assigning special services, completing final documentation and instruction, and print the final bill of lading
* May be required daily to assist in customer service
* Must have a complete understanding of specific rules and regulations as it applies to the shipping military equipment & personal property (inbound and out ­bound)
* High school diploma required, preferred Associate Degree
* Pick, pack, label and fill out required paperwork for shipment
* Verify that orders and paperwork have been completed accurately
* Maintain a current valid certification for forklift use

## Qualifications for freight

* Liaise with current freight vendors and always be looking out for alternatives to ensure superior service and costs
* Question current processes to ensure best practice
* Identify and implement new processes and solutions to achieve targeted cost savings without detriment to customer service
* Commercial Driver Training preferred
* State and Federal DOT compliance training
* 3 – 5 years of experience in freight transportation or warehousing services with growing levels of responsibility preferably in the oil and gas/mining industry