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# Example of Freight Handler Job Description

Our company is growing rapidly and is hiring for a freight handler. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for freight handler

* Reads work order or follows oral instructions to determine materials or containers to be moved
* Safely removes pallets of product from trailer
* Breaks down pallets of product to the correct height and width to be stored in the warehouse
* Separates inbound freight
* Ensures that all products are separated by item code onto pallets
* Ensures that damaged product is properly accounted for and not received into warehouse for sale inventory
* Sorts and disposes of boxes
* Clears conveyor lines and surrounding areas of all extraneous inventory
* Ability to satisfactorily pass background check and alcohol and drug tests

## Qualifications for freight handler

* Ability to lift/carry hand freight of varying weights several times a week, to lift dock plates weighing approximately 100 pounds, and to open trailer doors requiring approximately 75 pounds of lift force, up to several times per day or more
* Ability to bend, twist, squat, pushing/pulling freight throughout shift
* High school diploma/equivalent or 2 years dock experience
* Valid forklift certificate preferred
* You must be 18 years of age or older (required)
* Must be able to read, write and communicate in English (to read labels, pick lists, scanners, signage, company website information related to benefits, updates, complete paperwork and follow verbal instructions)