Downloaded from <https://www.velvetjobs.com/job-descriptions/freight-broker>

# Example of Freight Broker Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of freight broker. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for freight broker

* Serve as a mentor to newer CPR’s on the floor
* Works independently on business operations and rate negotiations for each load
* Finds balance between cost savings and obtaining truck capacity in order to provide the required service
* Ensures timely shipment of products to internal and external customers, while minimizing freight costs
* Communicates between transportation carriers and load planners/tenderers to provide information on service issues and resolutions
* Develops business relationships with third party carriers and coordinates with them to provide expected services
* Develops strong business relationships with load planners/tenderers and provides recommendations of improving TL efficiency on single and multi-stop loads
* Work closely with Appointment Scheduling to ensure timely delivery
* Averages booking loads at agreed to load counts and margin savings goals
* Searches for new carriers that bring value to the supply chain

## Qualifications for freight broker

* Please contact Kateland Shelton
* Ability to build relationships with carriers that result in high customer satisfaction
* Ability to source carrier capacity to help achieve gross margin goals
* Ability to meet and exceed weekly/monthly goals
* Minimum 2 years??? experience in transportation brokerage industry
* Intermediate proficiency in Microsoft Office (Word, Excel, PowerPoint), internet, web-based and job specific software applications