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# Example of Forklift Operators Job Description

Our company is looking for a forklift operators. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for forklift operators

* Using RF system to cycle count
* Investigate and correct inventory discrepancies
* Conduct one on one meeting with team members for performance coaching and development
* Pick parts from storage locations to fill dealer orders
* Receive incoming parts for stock keeping purposes
* Place material in assigned storage location and complete appropriate documentation
* Maintain minimum productivity requirements on a daily basis
* Operating standard and/or specialized forklifts to move material with the warehouse, load and unload trucks, and stack and unstack reusable containers and miscellaneous material
* Unloads inbound shipments safely and moves product to storage locations
* Stacks and stores merchandise in designated areas using a forklift, clamp, push-pull or other powered equipment

## Qualifications for forklift operators

* Follow written and verbal directions, maintain work area clean
* Must be able to work in freezer level temperature
* Must be able to work graveyard hours working schedule and weekend hours as needed
* MUST have 6 months of recent Forklift exp
* Ability to bend, stoop, and twist as needed
* Must have positive references