Downloaded from <https://www.velvetjobs.com/job-descriptions/forklift-operators>

# Example of Forklift Operators Job Description

Our innovative and growing company is hiring for a forklift operators. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for forklift operators

* 3 months of on the job training
* Labeling finished products correctly
* Day to day activities change frequently and the expected conditions range greatly from task to task throughout the year
* Using hand tools, powered hand tools, and ladders
* Operate material handling equipment such as order pickers
* Assist light assembly operators in their functional area as determined by the Picking Team Lead, Supervisor and/or Manager
* Move raw materials, pallets, boxes, components, and other materials between the warehouse and manufacturing floors
* Order pulling/picking orders
* Conduct inventory
* Work with bills of ladings

## Qualifications for forklift operators

* Standup AND sit-down experience? We want to talk to you ASAP!
* Must be able to submit to a drug test
* Responsibilities will range from forklift operation, manually moving material (up to 50 lbs independently or 50+lbs with assistance), managing inventory utilizing an RF Scanner and or documenting inventory, conducting cycle counts
* Experience with a WMS is a plus!!
* Must have Operated a PIT within the last year!
* Must have over 6 month's experience operating a PIT