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# Example of Food Service Director Job Description

Our company is searching for experienced candidates for the position of food service director. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for food service director

* Establishes Vendor and Inventory Management processes that maximize supplier performance and minimize supply chain costs
* Manages strategies of development for entire department including Bakery, Deli, Cheese, Sliced Meats and Commissary
* Implementation of departmental offerings including product selection, meal development and overall market strategies
* Negotiates and executes weekly ad flyer sales and specific company programs
* Responsible to proactively initiate ideas and suggestions specific to each market
* Development and leadership for departmental team
* Provides forecasting information that ensures exceptional in-stock performance by our vendors and DC
* Champions assortment and pricing optimization processes that increase sales/margin while reducing inventory
* Provides creative input in support of new merchandising and marketing initiatives
* Recruits, trains and develops category management staff

## Qualifications for food service director

* Develops succession plan and prepares “high potential” associates for career advancement
* Collaborates and works with all support functions
* Has a passion for Retail and our Customers!
* Must have advance knowledge with MS Office including Outlook, Word, and Excel
* Must have advanced knowledge of the grocery retail industry and category management processes
* Must have demonstrated the ability to build, mentor, motivate, support and lead a team