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# Example of Food Service Aide Job Description

Our innovative and growing company is looking for a food service aide. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for food service aide

* If applicable to position, assists in the assembly of foods for final preparation
* If applicable to position, assists as directed in the process of preparation, serving set-up and clean-up of special dinners and luncheons for meeting throughout the Medical Center
* Follows proper sanitation procedures, maintains and leaves a clean, sanitized and organized work area
* Disassembles patient trays according to dish room and infection control procedures
* Operates dish machine loading/unloading as necessary
* Reports any failure or malfunction of equipment or utility, , gas, electric, water, steam, to a supervisory person immediately
* Ability to work harmoniously and effectively with other employees in the Food Service Department and other departments
* Performs other similar or lesser skills or tasks as directed by member of management or supervisory staff
* Maintains adequate standards of safety and sanitation as applied to the handling of clean and soiled dishware, pots, pans and other cookware
* Assists with food prep as needed

## Qualifications for food service aide

* Sanitation of surfaces, knives, sinks, and practice food service HACCP guidelines
* Two years food service experience in a hospital, nursing home or restaurant
* Ability to interpret customers’ requests and accurately fill those requests
* Ability to become certified in Food Service Sanitation within first 3 months
* Ability to walk, stoop, bend, stand for long periods of time
* Ability to interact effectively with staff