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# Example of Floor Manager Job Description

Our company is hiring for a floor manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for floor manager

* Hands on approach to developing the store customer experience
* Utilising reporting tools available to shape commercial decisions which will benefit the customer and store
* Recruiting ‘best in class’ talent who will represent the brand image and demonstrate our brands DNA
* Managing the floor environment through consistent presence, to ensure it represents the brand, complies with visual directives and is effectively maintained, and managing the fitting rooms and registers in line with company guidance
* Driving the team to achieve and exceed the sales targets
* Working with the Floor Manager to manage the performance and development of team members, including conducting performance reviews and agreeing Personal Development Plans to support retention
* Maintaining professional and technical knowledge of the brand and product, and educating the store team on this, working with the Floor Manager to manage the performance and development of team members, including conducting performance reviews and agreeing Personal Development Plans to support retention
* Manage all Conference & Banqueting operations
* Be aware of trends and propose ideas to build the range and quality of events
* Provide effective leadership to the event operations team to ensure targets are met and exceeded both for the hotel and individual development

## Qualifications for floor manager

* Experience as an NFM shadow trainer preferred
* More than 4 years of professional experience in a similar role in Retail sector
* Very appreciated experience in luxury sector
* KPIs Management
* Essential advanced level of English
* Managing of MS Office