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# Example of Fitness Center Manager Job Description

Our innovative and growing company is hiring for a fitness center manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for fitness center manager

* Hold monthly OST meetings with associates
* Create weekly schedules for associates with labor budget
* Create resort programs that draw guest/members to the Heath and Fitness Center
* Create revenue by implementing new product lines, re-ordering standard refill items
* Ensure all fitness equipment is safe and stored properly and report any maintenance issues immediately
* Supervise and perform maintenance telephone inquiries by determining client's needs and specifications for fitness
* Understand purchasing process by using Birch Street
* Keep shop and storage room orderly and clean
* Clean fitness machines, floors, locker rooms and pool area
* Re-stock towels

## Qualifications for fitness center manager

* Must be able to work holidays, weekends and rotating schedule
* Able to lift and lift up to 60-100 pounds occasionally and 30-50 pounds repeatedly
* Able to stoop, stand, push, pull and walk or stand for long periods of time
* Must be able to hear, smell, have good or corrected vision and a good sense of balance
* Associate must be able to walk throughout property, have a valid drivers license, communicate verbally clear to our guests and able to multi task effectively
* Enthusiastic, willing to learn, outgoing, friendly & professional