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# Example of Fitness Center Manager Job Description

Our company is searching for experienced candidates for the position of fitness center manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for fitness center manager

* Develops budget proposals and presents them to the accounting department as requested
* Develops department goals and forecasts steps to complete the goals
* Develops education plans for the fitness centers
* Develops educational and motivational agendas for the monthly staff meeting
* Develops proposals and financial projections for new equipment, services and FTE's, as
* Enforces the policies and procedures set forth by FHHMC regarding employee dress and
* Conduct
* Ensures that the centers maintain a positive and motivational atmosphere
* Ensures that the fitness departments are prepared for review by JCAHO inspection
* Ensures the financial security of the fitness centers by working to increase revenues on an

## Qualifications for fitness center manager

* Ongoing basis
* Maintains a focus on membership retention
* Meets as scheduled with Director
* Organizes the staff schedules for each center in accordance with budgeted FTE's and allowing
* For adequate time for fitness assessments, clinics, special events, staff vacations and
* Emergency time off