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# Example of Financial Systems Job Description

Our company is growing rapidly and is looking to fill the role of financial systems. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for financial systems

* Assist in projects to develop and implement Oracle applications
* Maintain configuration/base tables and troubleshoot issues related to any functional module setup
* Serves as an SME for Essbase and its use in specific functional aspects of business management reporting and system processes (ex
* Works closely with IT regarding server maintenance issues, including planned and unplanned outages, system patches and upgrades, restoration of databases from backup files
* Maintain Cognos Planning models, databases, and reports
* Identify user needs and be able to modify model design in TM1
* Troubleshoot application issues and queries from users
* Key administrator of Infor, Longview and Concur applications
* Trains and supports end users in the use of OLAP & Longview reporting tools
* Able to work with all departments at Home Office and field

## Qualifications for financial systems

* Basic technical skills in General Ledger accounting
* Experience implementing financial software is preferred (Great Plains, Navision, Lawson, JD Edwards, MAS90, ACCPAC, Solomon, PeopleSoft, Oracle)
* Minimum of 3 years of working experience maintaining, using or training GFEBS, STANFINS, WAWF proficient at researching source documents to determine payment verification or resolutions
* Knowledge of MS office, Powerpoint and VISIO
* Solutions-oriented and self-motivated, with proven ability to drive continuous improvement and process efficiencies
* Three years of financial systems management experience