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# Example of Financial Reporting & Analysis Job Description

Our company is growing rapidly and is hiring for a financial reporting & analysis. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for financial reporting & analysis

* Work with business and technology groups to define use cases and create scripts to independently test outputs from models and calculators
* Design and develop advanced analytical reports and dashboards in Tableau
* Support consolidation of Wireless results, including preparation, coordination and delivery of month-end activities
* Lead special projects ranging from enhanced financial controls & governance to integration of mergers & acquisitions as required
* Lead and coordinate the preparation of Quarterly and Annual regulatory reporting to the CRTC
* Liase with Corporate head office, subsidiaries and internal Finance teams including External Reporting, Investor Relations and Performance Management reviews
* Identify opportunities to streamline processes and improve reporting to drive new insight
* Prepare Quarterly share based compensation calculations
* Prepare consolidation of both domestic brands foreign entities
* Prepare appropriate materials for investor calls, audit committee meetings and Board of Director meetings

## Qualifications for financial reporting & analysis

* A superior understanding of the elements of effective control over accuracy and completeness of MIS data, strong PC application skills (spreadsheet and word processing)
* Highly organized with demonstrated experience in solving problems and making decisions on time in pressured environments
* Extremely analytical, detail oriented and diligent
* Prior experience in IT Financial Management strongly desired
* Adapts quickly to changing priorities
* Critical thinker who can understand intricate details and provide creative solutions