Downloaded from <https://www.velvetjobs.com/job-descriptions/financial-operations>

# Example of Financial Operations Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of financial operations. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for financial operations

* Establish performance objectives for department
* Perform routine reconciliations of system quantities to identify discrepancies
* Finance lead to Global Quality Assurance CVP
* Take ownership of certain Global Operations HQ departments, becoming first point of contact for all financial issues
* Assist in coordination of the annual budget process through the planning including target setting and consolidation of budgets and annual standard costing updates from the Plant Controllers
* Develops, measures and tracks key metrics for the Customer Accounts supported by the Finance Manager
* Provides reports and analysis to Finance Manager and Operations
* Provide ad-hoc support to request for business analysis, process improvement efforts
* Provides accounting services, including reviewing journal entries, maintaining and controlling physical records, and analyzing and reconciling general and subsidiary ledger accounts
* Reviews and approves daily and monthly journal entries for leasing and merchant services transactions

## Qualifications for financial operations

* Experience in manufacturing and product cost accounting is preferred
* Excellent interpersonal and communication skills with the ability to present to senior leadership
* Ability to explain complex financial concepts to non-finance people (e.g., cost vs
* Experience with SAP, Business Warehouse, Microsoft Business Intelligence (MSBI), Hyperion HFM, Hyperion Planning or Oracle Essbase a plus
* Ability to work effectively and build strong relationships with teams
* Bachelor`s degree - generally requires BA/BS in Accounting, Finance, Economics or equivalent work experience required