Downloaded from <https://www.velvetjobs.com/job-descriptions/financial-operations>

# Example of Financial Operations Job Description

Our innovative and growing company is hiring for a financial operations. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for financial operations

* Must have Oracle R12 knowledge
* Excellent people skills with strong ability to communicate with internal and external customers regarding all AP matters
* Able to lead, manage team members
* Effectively partner with leaders across the business who own the relationships with the 3rd parties, such as Sales, Marketing, Device & Procurement, Legal, Engineering
* Review current processes and workflows and make changes for more productive results strengthen the control environment
* Work with VP levels and above to develop and model strategic updates and drive key initiatives to action
* Work with student publications and student media groups on contracts, production, fixed assets, and budgets
* Oversee reconciliations of system quantities to identify discrepancies
* Input data and maintain logs for recording and tracking transactions
* Serve as a liaison for assigned accounts, customers and/or vendors

## Qualifications for financial operations

* Analyze financial data, capex, opex, allocations, manual transfers
* Thought leader with sound business judgment
* Minimum 7 year’s experience in financial analysis and reporting and collaborating with operational teams
* Microsoft Access and/or SQL experience strongly preferred
* Ability to problem solve and prioritize multiple, diverse and complex responsibilities with a high degree of accuracy and nominal supervision
* Bachelor degree from a leading institution in business administration, economics, engineering, mathematics, or similar quantitative discipline