Downloaded from <https://www.velvetjobs.com/job-descriptions/financial-operations-manager>

# Example of Financial Operations Manager Job Description

Our growing company is searching for experienced candidates for the position of financial operations manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for financial operations manager

* Identify resources and develop opportunities for staff to expand knowledge and skills
* Supporting growth driven change within the FIG organization
* Communicating with FIG leadership on a regular basis
* Lead stakeholder project meetings and engage appropriate performers to drive each effort to completion
* Manage third-party intermediary relationships
* Assist with management of FAS Australia infrastructure
* Manage projects related to investment solutions
* Research data to prepare strategic product analysis, recommendations on product development and related presentation material
* Develop and oversee Australia/NZ business intelligence reporting, board reporting, due diligence requests and data requests in collaboration with US FAS Operations team
* Manage and, if appropriate, sponsor FAS global and Australia technology initiatives

## Qualifications for financial operations manager

* Strong attention to detail the “big picture”
* Experience with financial card issuing, and closed-loop gift cards
* Ability to work with different departments (marketing, IT, fraud, finance, service) to support the products
* At least 3 years – preferably more - years in contract administration, strategic sourcing or procurement
* Effectively use quantitative and qualitative data for decision making
* Ability to provide a vision of end state and encourage others to build in that direction