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# Example of Financial Management Analyst Job Description

Our growing company is hiring for a financial management analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for financial management analyst

* Manage compliance relative to use of Managed Care Network, Prescription drug card and other venders
* Create monthly claim benchmark reports for Senior Management
* Update narrative large loss summary that is part of the insurance submission
* Resolve data integrity issues on systems by working with key personnel and TPA on incorrectly coded claims data
* Preparation, copying and distribution of correspondence, memos and reports internally and externally as instructed, while maintaining confidentiality
* Weekly reviews with the region and sales operation teams to assess the A3 financial position, determining key levers to help achieve the quarterly forecast
* Lead the process for collecting and consolidating actuals and budget related to existing profit share agreements
* Work directly with Finance affiliates from Janssen and Third Parties to report financials and ensure contract compliance
* Calculate profit share for global collaboration agreements, reporting impact to internal and external stakeholders
* Facilitate profit share payments/receivables and milestone payments between contract parties

## Qualifications for financial management analyst

* Working knowledge of portfolio management
* Ability to work independently under supervision
* Hands-on experience with data visualization tools like Tableau
* Exposure to Agile product development and product management methodology
* BS or BA in Accounting/Finance with a GPA in Major of 3.5
* At least 3 years of progressive wealth management and banking experience advising clients on a variety of banking/lending products